

**MINUTES**  
**PLANNING COMMISSION MEETING**  
**February 21, 2017**

**CALL TO ORDER:** 6:30 PM

**ROLL CALL:** Fahey, Lorenzini, Chilton, Pitkin, & Newton

**PUBLIC COMMENTS:**

**AGENDA:**

1. Discussion/possible action E&S Engineering / Proposed City Projects. City Engineer, Morgan Eastlick presented a Project List. Water tank at the Water Plant may need to be replaced as funding becomes available. If the City wishes to use the STIP Program to do maintenance on the streets, the City would need to submit a request to the Regional Transportation Plan before it can be considered.
2. Discussion/possible action Great Northern Services / NOFA Application. Larry Luce stated that we cannot really apply for any grants if the **City doesn't have their audit completed.**
3. Discussion/possible action regarding disposition of City streets and other right of ways related to 467 S. 7<sup>th</sup> Street. 7<sup>th</sup> St. shouldn't be blocked / it needs to be blocked because it's impassable clay... because he states it's his right of way. City Engineer, Brian Smith stated.....regarding of parking travel trailer on City property on the right of way. Kim Rose, 457 S. 7<sup>th</sup>, 711 E. Prather St. ... spoke ..... Resident agreed that he would be willing to move his travel trailer five feet to where his property is and/or another property he has elsewhere by June 1, 2017. Motion by Fahey, to move his travel trailer to move by June 1, 2017, seconded by Newton. All Ayes.
4. Discussion/possible action 160 N. 16<sup>th</sup> Street Emergency Abatement /Expenses - Jon Barba Construction. Jon Barba spoke regarding the process of the abatement of debris. Pitkin asked the contractor to provide a final invoice to the City stating original estimate of \$3,100; to include dump fees of \$2,996.70 = 6,997.70 - \$600.00= \$6,397.70. Motion by Chilton to pay contractor \$3,100 now, and to follow up , seconded by Lorenzini. Directive by Council Newton for City Clerk to sign a check for \$3,100 to contractor after contractor brings in Final Invoice. All Ayes.
5. Discussion/possible action regarding 30 day abatement extensions given to the following properties:
  - A. 200 N. 11<sup>th</sup> St. - Resident/Owner(s): Doug and Annette Hayes. Newton stated a letter sent to owner from Union Pacific – will take law enforcement to remove. A Fine should be issued for first offense of \$100.00, and second offense shall go up to \$250.00 – Motion by Newton to issue a citation resident with a 30 day notice and pay fine, seconded by Fahey to issue a citation to resident for \$100.00 and be given 30 days to clean up. Revisit at next Planning Commission Meeting, March 21, 2017.
  - B. 200 E. Webb St. – resident Motion by Newton to cite, seconded by Lorenzini to issue a citation to resident for \$100.00 and be given 30 days to clean up. Council to revisit at next Planning Commission Meeting, March 21, 2017.
  - C. 340 N. 9<sup>th</sup> St. – Owner stated that the weather conditions have made it difficult to move anything. Motion by Chilton, seconded by Lorenzini to extend property clean up until June 1, 2017. Council to review progress of cleanup at next Planning Commission meeting, March 21, 2017. All Ayes.

- D. 411 S. 7<sup>th</sup> St. – Nancy Grenvik spoke on behalf of the owner, Jake Grenvik. Some small progress of three vehicles have been made on cleanup based on recent photos, but vehicles and other trash and debris has not been removed. Motion by Chilton, seconded by Fahey given 30 day extension to clean up other debris in front and on the side of resident's house.
- E. 270 S. 15<sup>th</sup> St. – Resident not present and was not present at last meeting. Email communication by Motion by Fahey, seconded by Chilton to issue a citation for \$100.00 to resident for non-removal of the nuisance, to be reviewed at next Planning Commission Meeting.
- F. 231 N. 14<sup>th</sup> St. – Derek J. Morton present; .....stated he move over 100 of tires from the property. Remove trash and has ...Motion by Chilton, seconded by Lorenzini to allow a 60 day extension to resident and review at April 18<sup>th</sup> Planning Commission Meeting.
- G. 150 W. Prather St.- Debbie Reuzse present; works burned the garbage out in front of property. Council Fahey noted that vehicles need to be moved every 72 hours or they need to be parked on residents property. Council asked resident to move vehicles off Cities easement and move the firewood. Motion by Lorenzini, seconded by Fahey, to allow an approximate 90 day extension, and revisit at May 16<sup>th</sup>, Planning Commission Meeting.
- H. 271 N. 14<sup>th</sup> St. - Derek Morton spoke on behalf of Frances Tony Morton who could not be present. Motion by Chilton, seconded by Lorenzini to allow a 60 day extension
- I. 160 S. 15<sup>th</sup> St. – Owner not present. Temp. Code Enforcement Officer gave verbal 30 day extension. Trailer still parked on City property. Some improvement has been made to nuisance. Motion by Chilton, seconded by Lorenzini, allowing 30 day extension until March 21<sup>st</sup> to send a letter requesting that they attend next, no attendance will result in a fine of

Motion by Newton, seconded by Chilton to adjourn meeting.

ADJOURN: 9:20 PM