

**MINUTES**  
**CITY COUNCIL AGENDA**  
**August 7, 2014**  
**6:30PM**  
**REGULAR CITY COUNCIL MEETING**

**CALL TO ORDER** 6:30PM

**ROLL CALL** Keller, Benson, Aiello and Hammond  
**ABSENT** Robustellini

**OTHERS** Kincade, Tyhurst, Sprague, Rooker, and J. Bray (Staff); M. Perry, J. Giba, D. Clark, R. Mangrun, D. Cowardin, J. Morgan, T. Newton, A. Johnson, J. Smith, J. Mackin, D. Clark, Y. Greene, T. Greene

**PLEDGE ALLEGIANCE**

**PUBLIC COMMENTS:**

Dallas Clark, North 6<sup>th</sup> Street, commented that he felt his water usage on his recent utility bill was in excess of what his normal usage should have been, and that he has not been at home during the past several months due to his wife's illness. Public works has double checked his meter readings and determined that the read was correct. Kincade stated, he cannot find anything unusual. Keller said that (we) the council cannot make a decision at this time, but will look into the matter.

(\*Note: The next day staff looked into the matter and provided a satisfactory solution which the home owner and the city are comfortable with.)

Tasha Green, E. Webb Street, commented that she is aware that she always pays late due to the timing of the family income checks. She said that she has a household of seven people, five are children and it is difficult for her household to maintain the winter average water usage of 5,000 gallons or less set by the city and is therefore always being billed a penalty. She provided numbers (source unknown) that if an individual used only 35 gallons of water per day times seven (her family) equaled 245 gallons per day, times 30 days per month equaled 7,350 gallons per month. Greene stated what water conservation steps they have taken and those steps helped avoid the penalty on her last billing. Greene asked the council to change the 5,000 gallons per month for larger households so they would not get penalized.

Keller stated that her household fell into the upper end of the winter usages and encouraged her to continue their water conservation measures and to continue to do their best. Keller also suggested that they find a way to adjust their budget so they are paying the utility bill out of their first of the month pay check instead of the second of the month pay check.

Jim Giba, No. 5<sup>th</sup> Street in support of Mr. Clark's situation said that Dallas had been out of town most of the past three months.

Jeff Mackin, S. 10<sup>th</sup> Street in support of Mrs. Green stated that we (the people) are trying to keep it down (the water usage).

Joe Morgan, Pastor of the Montague Methodist Church in support of Mrs. Green commented that in her case with seven people in the household it is very difficult to maintain the winter water usage amounts set by the council. He went on to say that sometimes situations should be looked at on a case by case basis.

Teresa Newton, So. 14<sup>th</sup> Street, praised the council and public works for doing the best job that they can under these drought conditions. She wanted to know once the pipeline is in will the drought emergency in Montague be lifted. Keller said that Tyhurst the City Water Superintendent will respond to her question under his staff report.

Dick Cowardin, in support of Mrs. Green asked the council to drop her fines so she could bring her account up to snuff.

Tasha Green thanks the council for what they are doing. Keller responded thank you, we appreciate it.

#### **COMMISSIONER AND STAFF REPORTS:**

**Sheriff's Update for July 2014** None

**Fire Department Update for July 2014** None

**Public Works Update for July 2014** Kincade reported the LTC Street Saver Program is in place which provides all information regarding streets will help for future grant funding. I attended the EDC meeting and they provided a listing of cities that signed on, the cities that did not, and the ones pending. I had them change their web-site ad for our industrial park. The 7th and 8th Street EMP was done and the papers filed. The fund request for the EMP's and PSR's were submitted for \$9,000. RFQ for contractor on the 13-CDBG Grant was submitted to CDBG for sole source engineer and we are waiting to for CDBG approval.

**Water/Sewer Update for July 2014** Tyhurst reported that July was a rough month and that the July water delivery required a lot of treatment. The next water delivery will be next week and will also require treatment and should last until mid-September. Part of the bad odor and taste of the water is because not that much is flowing thru the system to flush it out. But on the other hand the citizens are doing a great job in water conversation efforts, as we are using about 3 million gallons per month, instead of the 1 million per day as we did in good years. We hope to have the pipeline project finished and delivering water by the first week in September.

Keller and the public wanted to know once the pipeline is on line, will the drought emergency be over. Tyhurst said although the pipeline will be delivering approximately 1 million gallons a day, the drought will still exist and everyone should still conserve water. Once the water levels in Lake Shastina are up we will be getting our deliveries thru the ditches again.

Aiello wanted to know if after our water situation is stabilized if we will be required to fall into the State of Calif. water conversation mandates. Tyhurst believed that every county and city was required to. He went on to say that Yreka is currently implementing the State requirement and they have someone to enforce it, whereas Montague would not have anyone to enforce the policy.

**Animal Control for July 2014** (written)

**Code Enforcement for July 2014** (written)

**City Clerk for July 2014** (written)

**City Attorney for July 2014** None

**City Engineer for July 2014** Bray reported that the contractor on the water treatment plant is doing a great job, and ahead of schedule which is saving us a lot of money on the project. We hope to

have the new plant on line by mid-September. The pipeline project is coming along very well and ahead of schedule. Due to the heat and smoke from the fires the contractor has been working at night. They have dug, trenched and backfilled approx 12,500 ft of the 14,500 ft to date. After about \$7,000 in testing the Regional Water Board approved the well water. The well pump will be going in and the out-take pump should be set by Aug. 20<sup>th</sup> and Pacific Power should have it powered up and a green tag, so we should be able to test the pumps by Sept 4<sup>th</sup> and then begin delivering water to the plant. Hopefully by late Sept. the ponds will be full.

**City Planner for July 2014** None

**Youth Coordinator for July 2014** None

**Commissioners Update for July 2014** Aiello and the council decided to re-name the Montague Water Treatment Plant to be the Chris Tyhurst Water Treatment Plant in honor of Thyhurst's 37 plus years of service to the city. The Council directed staff, Don Kincade, to purchase a sign and a plaque for dedication when the new plant goes on line.

## **REGULAR AGENDA:**

1. Discussion/possible action to continue Local Emergency Due to Drought Condition and Imminent Threat of Disaster in the City of Montague. (per Gov. Code Sect 8630(c)).  
On April 10, 2014 a local emergency was proclaimed by the governing body of the City of Montague and Resolution No. 14-01 was adopted.  
Pursuant to the California Emergency Services Act, Article 14, Government Code Section 8630(c) "The governing body shall review the need for continuing the local emergency at least once every 30 days until the governing body terminates the local emergency."  
Hammond made the motion to continue the local emergency regarding the drought situation as was proclaimed by the governing body and pursuant to Government Code Section 8630(c). Aiello seconded the motion. Ayes, all.
2. Discussion/possible action to approve Change Orders #9, #10, 11, #12, #13 on the Water Treatment Plant Project.  
Benson made the motion to approve changer orders #9, #10, #11, #12 and #13 as proposed by the City Engineer. Hammond seconded the motion. Ayes, all.
3. Discussion/possible action regarding Jefferson State Stampede Rodeo contestants to camp out in parking lot after rodeo on August 23, 2014.  
After some discussion, Hammond made the motion to approve the Jefferson State Stampede Rodeo contestants to camp out in the parking lot at the rodeo grounds after the rode even on August 23, 2014. Benson seconded the motion. Ayes, all.
4. Discussion/possible action to waive Community Hall fees for (CWCC) Citizens for Water Conservation Committee Town Hall Meeting.  
Aiello made the motion to approve waiving the rental fee for the Community Hall for the (CWCC) Citizens for Water Conservation Committee Town Hall Meeting to be held sometime in September 2014. Benson seconded the motion. Ayes, all.

5. Discussion/possible action to approve MOU regarding County Libraries and Local Communities dated July 1, 2014.

Michael Perry, County Librarian said the County Supervisor already approved the MOU, with a hard end date of 2016. The MOU before the Montague City Council had an open end date, and the council wanted to add a provision to review the document every three years. Benson motioned, Hammond seconded to TABLED to September 4, 2014 Regular City Council Meeting. Ayes, all.

6. Discussion/possible action to approve FY 13/14 Fourth Quarter Investment Report.  
Hammond made the motion to approve the FY 13/14 Fourth Quarter Investment Report. Aiello seconded the motion. Ayes, all.

7. Discussion/possible action to approve:

- a) Minutes of July 3, 2014 Regular Council Meeting

- b) Minutes of July 10, 2014 Special Council Meeting and Planning Meeting

Hammond made the motion to approve the Minutes of the July 3, and the July 10, 2014 meetings. Benson seconded the motion. Ayes, all.

Hammond made the motion to adjourn, seconded by Benson. Meeting adjourned at 7:55PM

**ADJOURN: 7: 55PM**

**ATTEST:**

**CITY OF MONTAGUE:**

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Janie Sprague, City Clerk

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Jayne Keller, Mayor