

MINUTES
CITY COUNCIL WORKSHOP
May 29, 2013, 3:00 PM

CALL TO ORDER **3:07 P.M.**
ROLL CALL **Jayne Keller, Jim Benson, Kitty Aiello**
ABSENT **Phil Robustellini, Shelley Gray**
OTHERS **City Staff D Kincade, Y Rooker**
 SCEDC Robert Coox and Matt Chesler

Jayne Keller opened the workshop at 3:07 P.M. Robert Coox and Matt Chesler from the Siskiyou County Economic Development Council (SCEDC) were attending the workshop to update Council and staff on the progress of the Industrial Park study under the grant with SCEDC.

Robert Coox began by telling the Council that they were in a holding pattern in anticipation of the possibility of the sale of the Industrial Park to the interested party. Chesler noted that Coox was not privy to information about the interested party and that the requested non-disclosure had been honored. Kincade has not heard anything yet from the company but does not expect to for another week or so.

Coox went on to talk about the status of hiring a consultant for the Industrial Park study. They are in contract negotiations with the consultant and are waiting for a proposal back from him. The consultant will conduct a cluster analysis, which will have several components, including trade flow analysis and siting criteria to determine which industries should be targeted for the Industrial Park. Coox said they believe this will yield valuable information for the City even if the potential sale of the Industrial Park goes through.

Another part of the Industrial Park study is the development of a one-stop business incentive packet that will include a map and descriptions of everything a new business needs to know, including what permits are required and the CEQA requirements. Coox has been working on the step-by-step procedures for the permitting process and needs more input from the City Clerk on the planning forms and procedures. Kincade said he will talk with Janie Sprague and Rooker about getting the information together for the packet.

Much of the meeting focused on what will happen if the company that is looking at the Industrial Park chooses Montague, including the desirability and/or necessity of conducting public hearing(s) and the potential public response to be expected. It was noted that the company wants to facilitate public support of the project. The advantage of preparing pre-CEQA information and procedures was also mentioned.

ADJOURNED: 4:12 P.M.

ATTEST:

CITY OF MONTAGUE:

Y Rooker, Account Clerk

Jayne Keller, Mayor