

MINUTES
CITY COUNCIL AGENDA
MARCH 6, 2014
6:30PM

REGULAR CITY COUNCIL MEETING

CALL TO ORDER

6:30PM

ROLL CALL

Keller, Benson, Robustellini, Aiello and Hammond

OTHERS

(City Staff) C. Tyhurst, D. Kincade, J. Sprague, Y. Rooker, B. Sims and Jim Bray. (Fire Dept) J. Himbert and Jake Bray. Others R. Gutierrez, P. Solomon, T. Murakami, T. Elliott, D. Herfindahl. (Sheriff) Tharsing and Betts.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS:

None

COMMISSIONER AND STAFF REPORTS:

Sheriff's Update for Feb 2014 Tharsing introduced Betts as his supervisor, which resulted from changes within the department. Tharsing stated that his schedule will be changing next month and he will be back on days. He remarked that things are starting to pick up and we are getting busier with the warmer weather. He then provided the Feb. stats Hours 197; Miles 1923; Case Felony 5; Case Misd 7; Case Non-Criminal 3; Arrests Felony 4; Arrests Misd 9; Arrests/Citations Infractions 4; Events 117.

Fire Department Update for Feb 2014 Himbert and Jake Bray attending with Bray reporting the January and February 2014 stats. January - medical 6 city/2 district; structure 1 district; mutual aid veg fire 1; mutual aid structure 3 totals 13 calls and 20 training hours. February – medical 2 city/1 district; traffic dist 1; structure city 1; vegetation fire city 1; debris burn city 1; haz elect district 1; public assist city 2; mutual aid structure 3 totals 13 calls and 56 training hours.

Public Works Update for Feb 2014 Kincade announced that the LED sign was finally up and running and there were currently eight ads running. He mentioned a few; thanking the sign donors, city dinners the third Friday each month, and the Library. The public commented about the color (red on black) and thought it was good. Council asked if the speed of five second intervals could be changed, they felt it was changing too quickly for people to read. Kincade also reported his department has been busy attending training courses and continuing to update the procedures manuals, a SCORE requirement. The (IIP) Injury and Illness Prevention policy is now up to date and we are continuing to work on the SSO, and service equipment. Kincade inquired about the draft backflow letters sent to the council for their review and comment and that he and Chris had not heard back if draft letters were okay to send to the public. The council replied that three members had not replied and two did and all acknowledged reviewing the letters and felt the letters were okay to mail.

Water/Sewer Update for Feb 2014 Tyhurst commented that he had received complaints from the local residents near the water treatment plant that the contractors were driving too fast on the road. He told the contractors to slow down. Tyhurst asked the council if he could prepare a letter to send to the public to begin the notification process regarding the drought conditions and what Montague may expect. He stated that he had been attending special invitation-only meetings with the state and county officials, the department of public health, fish and game and others regarding the Shasta Valley and Montague water situation. Further meetings are scheduled next week and next month. He said that drought funding has become available through the state and he wanted to submit a letter on Montague's behalf in case we end up needing emergency funding to procure another water source for the city. He said that the MWCD has informed him that they may not be able to deliver water to the city after August 2014 if the drought conditions continue. He gave an example of what Water Works

Engineers were able to do to assist the City of Willits when their reservoir dried up and that city had no water to deliver to its residents. With an emergency funding source and the help of Water Works, Willits was able to get funding to dig a well. Both Kincade and Tyhurst expressed the need for the city and its residents to conserve water this year and recommended not watering lawns to start. Tyhurst said the city is not going to maintain the parks and that he has a call in to the elementary school to ask them not to irrigate their grounds. Tyhurst said that he should have more information regarding the drought next month and suggested a town hall meeting to educate and inform as many members of the public as possible. Rico Gutierrez of the HUB Family Resources Center in Montague asked if gardens would be allowed and had ideas on how to grow a garden with less water.

Animal Control for Feb 2014 Scott provided a written report

City Clerk for Feb 2014 Clerk provided a written report and noted the warrant register has much higher expenses than usual due to the movement of funds to pay the contractors for work on the water plant project.

City Attorney for Feb 2014 None

City Engineer for Feb 2014 Bray requested a workshop to be scheduled to address staff concerns about the deficit in the sewer/water accounts. March 18, 2014 at 9:00AM was selected. He also reported that the new plant is about 1/3 complete and that we are ahead of schedule. The contract goes to March 2015, but we expect to be complete, up and running by September 2014.

City Planner for Feb 2014 None

Code Enforcement for Feb 2014 Brown provided a written report

Commissioners Update for Feb 2014

Robustellini said they needed volunteers to work at the Collier Rest Center. They need people to work seven days a week, hours vary. Keller inquired if we still have brochures about our Depot there. Robustellini said he didn't think so, and a small fee was now being charged for advertising.

Benson thanked Solomon for volunteering at our library and said we still need more.

Hammond had been in contact with Perham about the pool but had nothing new to add. Sprague said that she had the pool ad ready to go to the paper and wanted Hammond and Perham to review it first.

REGULAR AGENDA:

1. Discussion/possible action to approve new Library Volunteer.
Hammond made the motion to approve Phyllis Solomon as a new library volunteer.
Robustellini seconded the motion. Ayes, all.
2. Discussion/possible action to approve Montague Fire Department Elections.
Jake Bray reported that Jasen Vela was re-elected as the Fire Chief, and the Assistant Chief position remains vacant. Bray also reported that he, Himbert and Singleton were re-elected captains, Charles Cruse the secretary and Himbert the treasurer.
Benson made the motion to approve the Montague Fire Department Elections as presented.
Hammond seconded the motion. Ayes - Keller, Benson, Hammond and Aiello. Noes - Robustellini.
3. Discussion/possible action regarding Water Treatment Plant Improvements Project
Contract Change Orders # 1, # 2, and # 3.
Hammond made the motion to approve change orders 1, 2 and 3.
Robustellini seconded the motion. Ayes, all.

4. Discussion/possible action regarding Capital Recovery Projections in the update to Engineer's Report dated Sept. 30, 2009.
Hammond made the motion to reduce the capital recovery reserves by \$12,000 to cover the shortage in OMA for this year only.
Benson seconded the motion. Ayes, all.

5. Discussion and update from Shasta Valley rotary regarding September 2014 Balloon Fair.
Dave Herfindahl of the Shasta Valley Rotary explained that he wanted to begin the discussion of the September 2014 Balloon Fair with the council due to the expiration of the current agreement.
Both the Shasta Valley and Montague Rotaries are working together to make this year's event better. Sept 18, 19, 20 and 21, 2014, with the parade, camping, and balloon launch sites to remain the same. Sept 18 meet and greet the pilots and Sept 19 dinner the same. Extra is Sept 20 to pay separate hall rent for that dinner and use of railroad lot across street from Hall for Sept 20 night glow, in-lieu of Hoag field. If the council is agreeable, the Rotary will see city clerk in May to have the agreement updated for council approval. Council indicated they were agreeable.
NO ACTION

6. Discussion and update from HUB regarding closure of Kids Club for 2014 season.
Rico Gutierrez said he has not received any feedback regarding the closure of the club. HUB is planning to offer two drug-free swim days this summer. HUB has only two full time and two part time staff which leaves them short-handed. They are hoping to plant the community garden again this year, but due to the drought, will consider water saving options.
Keller suggested Rico contact Deborah Scott about the Easter Egg Hunt, since she is involved with the 4-H and the 4-H has planned the event in the past.
NO ACTION

7. Discussion/ possible action to approve submittal of Draft Housing Element to the State Department of HUD.
Hammond made the motion to authorize PMC to submit the Draft Housing Element to the State of California Dept of HUD. Aiello seconded the motion. Ayes, all.

8. Discussion/possible action to approve:
 - a) Minutes of February 6, 2014 Regular Council Meeting
 - b) Minutes of February 11, 2014 Workshop MeetingRobustellini made the motion to approve the February 6th and February 11, 2014 minutes as read.
Aiello seconded the motion. Ayes, all.

Motion to adjourn made by Robustellini and Hammond and seconded by Aiello. Ayes, all.

ADJOURN: 8:10PM

ATTEST:

CITY OF MONTAGUE:

Janie Sprague, City Clerk

Jayne Keller, Mayor